

Objectives & Targets

Aim

The aim of this procedure is to ensure that the Organisation set environmental objectives and targets are met through actions, monitoring and continual improvements.

Scope

This procedure applies to minimise the environmental impacts of environmental aspects through the implementation of environmental objectives and targets. This procedure applies to all sites covered by the Organisation's EMS

Responsibility

The Environmental Representative is responsible for identifying the significance of environmental aspects. This is then presented to the environmental management meeting, as a basis for developing environmental action plans.

The environmental management review meeting sets environmental objectives and targets. Designated employees are entrusted to implement them to achieve the desired results.

Method

The objectives and targets should be specific and measurable wherever practical.

When considering its technological options, the company shall consider the use of best available techniques where they are judged appropriate and cost-effective.

The relative significance of each identified environmental aspect shall be tabulated as indicated in the Environmental Aspects Register

Based on these, the Environmental Impact shall then be calculated using the impacts matrix as detailed in the Procedure [Risk Management](#)

The Register of [Environmental Aspects](#) and the significance of aspects shall be reviewed and updated annually. They should also be reviewed when there is any significant change to processes, equipment or operational practices. Note shall be taken of any incidents, complaints or audit findings.

Each objective or target shall be set out in Environmental Action Plan: which shall state:

- Person responsible
- Time-frame
- Where appropriate: consideration of planning, design, production, marketing and disposal stages

Progress to date shall be reported at each environmental management review meeting. Plans shall be updated or revised as decided by the meeting. A summary of specific Environmental Objectives and Targets is maintained in the [Objectives Register](#)

Records

Records shall be retained consistent with [Document & Records Management](#).